

## **STUDENT STANDARDS OF DRESS POLICY**

### **ALL APPRENTICES AND PRE-APPRENTICES**

As a student at NECA Education and Careers you will be expected to agree and abide by the following conditions before being allowed to study. These conditions have been put in place to ensure that your learning experience is a safe and rewarding one.

### **Theory, Practical and Workshop Classes**

All students attending theory, practical and workshop classes **MUST** wear:

- Sturdy work pants/ cotton drill work shorts e.g. Employer provided uniform
- Shirt/t-shirt
- Safety boots or safety shoes.

### **Workshop Classes – Sheet Metal**

It is **mandatory**, while undertaking practical classes **where sheet metal is used** that the appropriate personal protective equipment is worn.

This consists of:

- Long sturdy work pants or jeans
- Long sleeve shirt/t-shirt
- Safety boots or safety shoes
- Clear safety glasses
- Cut resistant gloves

**Notes:** Dress and casual pants are unacceptable at all times when undertaking practical classes in the workshop.

Teachers must also adhere to the workshop requirements.

### **FEE FOR SERVICE COURSES**

All students attending a Fee for Service course MUST wear footwear which is fully enclosed, courses involving practical activities and where it has been identified there are potential risks to health and safety, PPE must be worn. Students will be informed in course literature and in course related personal correspondence of the requirement for PPE. There is no requirement for work related PPE in business related courses e.g. Estimating, Frontline Management

### **ALL COURSES**

- Your teacher will advise you of the safety requirements you must observe in the workshop. If they are not followed, your teacher will ask you to leave the campus until the request has been complied with.
- Jewellery can be considered hazardous depending on the environment, in which case you may be asked to remove your jewellery. You must also be aware of the safety of the people around you and make provisions to work in a safe manner.
- Safety glasses and gloves are available to purchase from Student Services.