

# E-Learning in 2020 at NECA Education & Careers

At NECA Education & Careers our vision is to advance people through excellence in education and careers. We are always looking at ways to enhance the student experience and improve our delivery model.

As part of our continuous improvement we have been looking beyond paper-based learning materials and assessments.

## Our Learning Management System (LMS) – Moodle

We will be moving to incorporate the online component from the start of term in January 2020.

Course content will still be taught by our highly skilled trade teachers using textbooks and Learner Companion Guides. What is changing is how we conduct assessments – we're moving from paper-based to online tests and exams.

Our Learning Management System is called Moodle. When you come to class you will be shown an instructional video on how to access and navigate Moodle. Your teacher will be able to assist you in class and our IT Helpdesk staff will be available for additional assistance and support. NECA Education & Careers will offer student Wi-Fi access at trade school.

The great part of Moodle is that you will be able to access your personal dashboard and track your progress throughout each unit. In addition to formal assessments that are accessed in class, practice quizzes that can be accessed at any time have also been added to Moodle to aid your learning.

## Bring Your Own Device (BYOD)

As part of our move to Moodle, you will be required to bring your own device (BYOD) to trade school. NECA Education & Careers recognises that all students are different and the choice of device needs to suit the learning style of each student, therefore the selection of the device is up to you. The main categories of devices are Windows laptop, Apple MacBook and Windows tablet.

For our courses we recommend BYOD devices to have at least the following:

- A screen size of at least 10" (iPad is not suitable)
- Current supported version of operating system
- Up to date security such as antivirus and operating system updates
- Web browser and Adobe Reader
- A battery that can last for at least 6 hours.

NECA Education & Careers will provide:

- Campus-wide wireless network
- Helpdesk
- The LMS – Moodle

If you don't have your own device, we have made it a little easier to purchase one. We have set up a NECA Education & Careers portal with JB Hi-Fi. As a student you will have access to student rates which means a saving of approximately 20%. Read the following instructions on how to access the JB Hi-Fi BYOD portal. It is up to you to nominate which store to pick up your device from.

## JB Hi-Fi BYOD Portal

1. Access the JB Hi-Fi BYOD portal at [jbeducation.com.au/byod/?content=landing](http://jbeducation.com.au/byod/?content=landing).
2. Enter the School Code **NECA2020** to access the range of available devices.
3. Choose a device category and your nearest JB Hi-Fi store. All orders will be delivered to your nominated JB Hi-Fi store. You will receive both an email and an SMS notifying you once your order is available for collection.
4. Choose a device to purchase.
5. Select optional accessories, warranty and insurance for your device. We recommend purchasing a case and extended warranty/insurance – accidents can happen, and knowing your device can be repaired or replaced means less impact on your learning.
6. Fill in your billing details, your name and what year of the apprenticeship you're currently in. (See the screenshot below.)

**Student Details**

School	NECA EDUCATION AND CAREERS LTD
Program	Microsoft Surface Program

Student Name \*

Student Full Name

Student Year \*

Select Student Year

- Year 1
- Year 2
- Year 3
- Year 4

7. Complete the purchase and retain your receipt.

## Need financial assistance to purchase a device?

As an apprentice studying a Certificate III qualification in a priority skills occupation you may be eligible for a Trade Support Loan. Loans are there to help cover cost of living and learning.

To opt in for a Trade Support Loan you can talk to the Australian Apprenticeship Support Network Provider.

Visit [necaeducation.com.au/trade-support-loan](http://necaeducation.com.au/trade-support-loan) for more information.



national electrical and communications association

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For more information, call **03 9381 1922** or visit

**necaeducation.com.au**

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